

**Picnic Point Public School
Parents and Citizens' Association**

MINUTES

Date: Tuesday 5 December 2017

Meeting Time: 7.00pm – G Block

Attendance: Steve Hancock, Nerida Ayers, Suzanne Mitchell, Alison Walsh, Tim Hickey, Ben Walsh, Sherry Brandtman, Lenneke Lucas, Yvette Bell, Richard Shun Wah, John Luong, Anthony Quach, Tim Kay, Patty Tobar

Apologies: Lyn Larkin, Kathryn Cannon, Ev Tsoukalas, Winnie Maris

Minutes: Minutes from the meeting dated 14 November 2017 read and discussed.
Correction required under school banking (spelling mistake)
Accepted: Richard Shun Wah
Seconded: Suzanne Mitchell

Correspondence:

- **In** - Matt Wakefield (Comedy for a Cause)
 - Michelle Pearce (possibility to secure a donation from the Australian Turf Club)

- **Out** - NIL

Principal's Report: (Ben Walsh)

- Thanks to Steve for organising the golf fundraiser. A lot of organisation was involved.
- Thanks to Alison and Lenneke for organising the Christmas stall which is on Monday 11 December. Set up from 7.30am in the hall. A note to go out in the morning.
- Uniform shop artwork submitted to Yvette. School will pay for the sign.
- Follow up on discussion with WHS on Banksia Road:
 - WHS department is launching a full investigation and they suggest we wait for their recommendations.
 - We can use our own risk assessment in the meantime.
 - Look at current practices and measures.
 - No vehicle access during arrival and departure times.
 - Got out the contract with garbage collection. It is in the contract that garbage collection is to be done before 8.00am. The collection on Wednesday fortnight is the issue. Ben has complained to company and they will look into changing the time.
 - Bollards could be worthwhile.

- Staff, deliveries and garbage comes in from Prince Street.
- Discussion on type and location of Bollards. Maybe alongside the building? Probably best to wait on recommendations/advice from department and what funding will be provided and then make the best decisions we can.
- Playground upgrade. Rang up some companies. Thinking of near the existing equipment, next to the demountable. Need some soft cushioning after 600mm height. \$150 per square metre (needs to extend 1.8 metre beyond equipment). Could also look at resurfacing some areas like the basketball courts or converting a space. Will explore further and maybe ask the kids next year to come forward with ideas.
- Merry Christmas

Presidents Report: (Tim Kay)

- Golf day was great.
- Tim excited about Christmas Stall gifts.
- Merry Christmas to all.

Treasurers Report:

- Bank P&C: \$65,856.84
- We haven't paid for air conditioning and library shelving. Will write a cheque tonight. \$14,300 for air conditioning and \$17,050 for installation
- Will bring us down to around \$32,000
- Bank Uniform: \$2,299.00
- Unpresented cheques for uniform shop. Will look into it further. Three more weeks of takings. Will then do transfer to main account
- Thanks to Richard for getting bank statements

Canteen Report: (Sherry/Yvette)

- Bank: \$13,163
- Due to end of year events, only four more cooking days
- A couple of extra volunteers have been trained
- Need to review year 6 parent volunteers that will be leaving

Uniform Report: (Yvette Bell)

- Need more volunteers. Can look at varying hours if needed
- Next year is the last for Yvette at PPPS
- Maybe open an extra day early next term for hats, etc

Fundraising Report: (Alison Walsh)

- Thanks to Steve for golf fundraiser
- Christmas Stall on Monday. All deliveries are in. Start will older students and then maybe Santa might be around for younger students
- Steve's report on golf day:
 - great success,
 - learnt a few things for next time,
 - local business will be provided a certificate. Mention businesses in Kalori.

- Next year do on a Sunday and not too close to Christmas.
- Maybe find a middle range course next time.
- Final numbers – \$2,137 profit.

BBQ manager's report:

- NIL

School Building Fund Administrator Report: (John Luong)

- Bank: \$ 13,929.96 closing balance
- \$2,660 deposits this year.

Band Report:

- No report

Safety Officers Report: (Mark Stokes)

- Need to change battery in smoke alarm in hall (battery going flat)

School Banking Report:

- No report

General Business:

- Email from Matt Wakefield re Comedy for a Cause. They run a comedy night. Tickets around \$30-\$35 and the company keeps \$12. A social night and raises a couple of thousand. Better to be held off the school premises for alcohol consumption for adults and food.
- Email from Michelle Pearce. Donation can be sought from Sydney Turf Club. It could be perceived by some as not suitable for school funding. Tim will call Michelle for further details. Tim and Ben to check guidelines.
- \$14,300 air conditioning grant. Difference of \$2,750. Motion to make up the shortfall:
Accepted: Steve Hancock
Seconded: Yvette Bell
Motion carried
- In December 2016, approved funding for improvements to library upgrade. Sherry to write out the cheque.
- In December 2016, approved funding for 2017 dance sport. Around \$90 per student paid by school & P & C. Motion to subsidise dance sport for 2018 to a value of \$3,500:
Accepted: Richard Shun Wah
Seconded: Yvette Bell
Motion carried
- Welcome BBQ to be held on 13 February 2018 at 5.30pm (to precede meeting)
- Need to renew membership at next meeting in time for March AGM
- Auditor required in time for next AGM. Books still need to be handed over to Suzanne. Suzanne knows an auditor which could assist. Books need to be ready by early January. Annual Information Statement due end of January each year. Neville needs to copy records to USB for Suzanne.

- Canteen has ordered 7 new basketballs through rewards.
- Storeroom access required on Monday morning for Christmas stall.
- Debbie finishes up at the crossing at the end of the year. Ben has invited her to the staff morning tea.
- Letter received about band fees from office. Varying years recorded on note for 2017. Ben will let Sonia know.
- Year 6 camp. Attended by many teachers and Ben Walsh visited. Tim acknowledges effort of teachers.

Next Meeting: Tuesday 13 February 2018

Meeting Closed: 8.58 pm