

**Picnic Point Public School  
Parents and Citizens' Association**

**M E E T I N G**

**Date:** 14 November 2017

**Meeting Time:** 7.00pm

**Attendance:** Nerida Ayers, Sheree Smith, Winne Maris, Lenneke Lucas, Richard Shun Wah, Sherry Brandtman, Kathryn Cannon, Steve Hancock, Ben Walsh, Patty Tobar, Tim Kay, Yvette Bell, Suzanne Mitchell, John Luong, Mark Stokes, Anthony Quach

**Apologies:** Neville Ng, Alison Walsh, Daisy Tan, Sue Rose, Lyn Larkin

**Minutes:** From the meeting dated 10 October 2017 read and discussed.

Accepted: Sherry Brandtman

Seconded: Steve Hancock

**Correspondence:**

- **In –**
  - David Coleman dated 18/10/2017 regarding flashing lights at Prince & Kennedy Streets
  - Letters from 5/6 Vujicic – thank you for colour run
  - Email from Richard Loane regarding tragedy at Banksia Road Primary School
- **Out – NIL**

**Principals Report: (Ben Walsh):**

- Tragedy at Banksia Road Primary School:
  - School is in our network.
  - We have supported the school by sending staff over to help out in classrooms and filling in for staff. . Sue Rose, Sonia Stawski, Bill Narris, Michelle Austin have attended
  - School does not need anything else at the moment (they have enough cards and flowers).
  - We have also offered our shared counsellor, Frank.
- Kindy orientation went well. 44 children attended. Thanks to Tim Kay for addressing new families. Thank you to families whose children modelled uniforms. We will probably have two straight kindy classes next year

- Thanks to Alison and Lenneke for the Colour Run. Risk assessment was also obtained
- Thank you to Mira DaCosta for initiatives and other parents for helping out
- On behalf of staff, thank you for the gesture of a morning tea
- Acknowledgement of great job staff is doing (concepts, learning pit, etc). Have had other schools visiting from locally, South Australia and Canada to see our model.
- NAPLAN data
  - a big focus on progress. Growth has been positive, well above the average for the state in numeracy and literacy.
  - Year 5 – 67% hit the bench mark in reading, 87% in numeracy.
  - Internal measures are showing the same growths.
- School planning cycle is about to end at the end of the year. Needs to be written and published by the end of Term 1, 2019. How can we have the parent consultation? Discussed options. Agreed on one morning breakfast session and one evening session during the first half of the year, follow up with a survey
- Healthy Canteen initiative. Attended a session this afternoon at Revesby Public School. Needs to be implemented by 2019. Mandatory model for all NSW public schools. No more “red” days. 75% needs to be everyday food, 25% can be occasional food. There will be more information sessions.
- Uniform shop posters. Ben has them on his desk

#### **Presidents Report: (Tim Kay)**

- Thank you to Alison and Lenneke for Colour Run.
- Morning tea for staff to be held on 13 December from 10.45am to 11.25am. Steve will step in for Tim (who can't make that day). Need a couple of parents to help Vicki. Sherry volunteered to help. 25-30 staff members.

#### **Treasurers Report: (Sherry Brandtman)**

- Main P & C account balance: \$65,212.36
- \$6,971.60 Colour Run profit
- Golf day. One direct deposit received for two registrations.
- Income of \$14,000 in October from Colour Run and school banking credit

#### **Canteen Report: (Sherry Brandtman)**

- Canteen \$5,666.48 balance
- From 1 December the bottle bank starts across NSW. 10c per unit. Canteen suppliers are passing on price.

#### **Uniform Report: (Sherry Brandtman)**

- \$4,599.48 uniform shop balance.
- We can hand over about \$2,500 (not \$1,000 as mentioned at last meeting).
- There are unrepresented cheques (3)

### **Fundraising Report: (Alison)**

- Colour Run went well. School has been looking at equipment around \$7,000 at the moment for the playground upgrade. Will be put in vicinity of existing equipment as there is already a teacher supervising there. Discussed that school (Ben) should look at range of options from \$10,000 to \$25,000.
- Christmas stall Monday 11 December. Just waiting on one more delivery. Alison asked if we could utilise the assistance of the house captains and prefects.
- Golf Day (Steve Hancock).
  - Ideal number is 30.
  - Sitting about 24-25 participants.
  - On Friday will firm up local business sponsoring holes
  - Booked in for 1 Dec.
  - Golf will finish around 4.30pm if anyone wants to pop down at the end for drinks.
  - Don't need any helpers.
  - Steve needs a risk assessment – Richard to assist.

### **BBQ manager's report:**

- Which BBQ is to be disposed? Don needs to pull it out.

### **School Building Fund Administrator Report: (John Luong)**

- Bank: \$13,929.96 closing balance

### **Band Report:**

- Senior band played for school assembly last week. Junior band performing week 7
- Performing on 21 November (showcase day)
- Performing at volunteer morning tea on 1 December
- Band party on 4 December. Certificates and trophies will be presented
- Have started recruiting students, targeting year 2
- Fundraising for next year - snow cones, Easter raffle and student decorated tea towels
- Next band meeting on week 5 – 26 February 2018
- Looking for new band convenor

### **Safety Officers Report: (Mark Stokes)**

- Recent accident at Greenacre and cars in school grounds. Do we need to review vehicle access at our school?
  - No vehicle access allowed during start and end times.
  - No information yet from department with regards to risk assessment on cars entering school grounds.
  - Ben to talk to WHS for advice.
  - Signage? Adjusting processes? A reversing vehicle to have a spotter? Bollards?

**School Banking Report:**

- Request for new volunteers. Sherry has put her hand up to replace Lyn (finishing up this year). Looking for another volunteer to take over Kathryn's role. Need to allow about 2-3 hours every week.
- Last banking day is 5 December
- Last day for claiming rewards is 27 November to guarantee receipt before holidays

**General Business:**

- Storeroom needs a clean out. Glass there came out from library. Some stuff on the floor to be sorted. Sherry and someone else volunteered to clean out
- No progress on automated bell system.
- ZIP has been sorted in canteen. Electrician looked at it, not sure what the problem was.
- Money for certificates and trophies. Richard put forward motion to support school with \$3,500 for Presentation Day  
Accepted: Sherry Brandtman  
Seconded: Tim Kay  
Motion carried. Cheque presented to Ben.
- School app for correspondence and news? Discussed. School wants to manage through one source. Email is provided on enrolment. Through app, it is an opt in. School can do a communication survey if required. Will look into it for next year.
- Extra work on library. What was allocated? No cheque has been written by P & C. Ben to check. Another furniture order put in for library.
- Letter from David Coleman on request for flashing lights. Have on River Road end but not on other end. It is deemed sufficient for the areas.
- Sherry Brandtman and Sonia Stawski will attend RWC tomorrow to collect cheque donation.
- Friendship chair or bench? Ben to follow up with Sue Ashton. It is in the works, has been ordered
- Correction to website on treasurer's details. Suzanne still doesn't have any of the books.
- Need to lodge AIS. Suzanne will follow up. Audit by next March for AGM

**Next Meeting:** General meeting on 5 December 2017  
(one week earlier due to clash with year 6 farewell)  
Bring a plate or non alcoholic drink

Reminder about getting updates to Kathryn by Thursday 12.00pm.

**Meeting Closed:** 8.43 pm