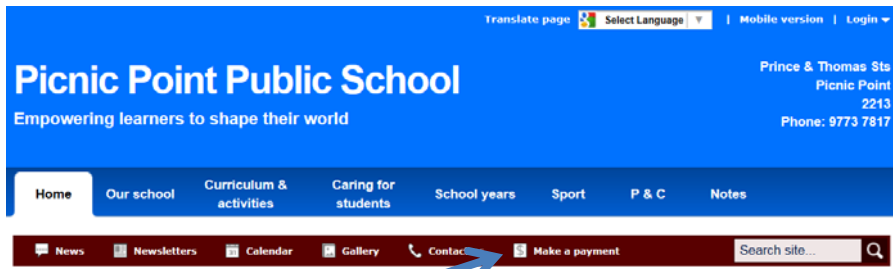


# Making an Online payment for one student



On the schools web site main page find the **\$ Make a Payment** link and click on it.

Only fields marked with ( \* ) are mandatory

## Student Details

Fill in name of the student

* Given Name	<input type="text" value="Jane"/>
* Surname	<input type="text" value="Smith"/>

Date of Birth of the student

* Date of Birth (dd/mm/yyyy)	<input type="text" value="29/02/2016"/>
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## Payer Details

Please fill in **YOUR** details

* Full Name	<input type="text" value="Mrs Smith"/>
* Contact Phone Number e.g. 0249512345 or (02)49512345	<input type="text" value="0404 123 456"/>
* Contact Email Address	<input type="text" value="mrssmith@gmail.com.au"/>

## Payment Options

Please select one or more payment options.

If your payment type is not listed, select **"Other"** e.g. Easter DVD

Please select which items you would like to make a payment or donation for:

- Voluntary School Contributions
- Subject Contributions
- Excursions
- Sport
- Creative and Practical Arts
- Sales to Students
- Other

Please note you may pay for multiple items at once

* Payment Description 1	<input type="text" value="Easter DVD x 2"/>
* Payment Amount 1	\$ <input type="text" value="10.00"/>

## Online Payment Receipt

Once you have completed your transaction, you will be issued a receipt number to fill in on the permission slip to return to school

Your payment was **successful**. Please retain the receipt number for your records.

Receipt Number:	1692089401
Date:	10 Mar 2016 13:42
You have paid to:	Picnic Point Public School

<input checked="" type="checkbox"/>	Online Payment
Receipt #	<u>1692089401</u>

You also have to option to have a receipt emailed to you

# Making an Online payment for more than one student

## Student Details

Fill in name of the students

* Given Name	Jane & John
* Surname	Smith
Class or Year	Year 4 & 6

Date of Birth of one student

* Date of Birth (dd/mm/yyyy)	29/02/2016
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## Payer Details

Please fill in **YOUR** details

### Payer Details

* Full Name	Mrs Smith
* Contact Phone Number	0404 123 456
e.g. 0249512345 or (02)49512345	
* Contact Email Address	mrssmith@gmail.com.au

# Paying for more than one item

## Payment Options

Please select which items you would like to make a payment or donation for:

<input type="checkbox"/>	Voluntary School Contributions
<input type="checkbox"/>	Subject Contributions
<input checked="" type="checkbox"/>	Excursions
* Payment Description 1	Canberra Deposit
* Payment Amount 1	\$ 50.00
<b>Add Payment</b>	
<input checked="" type="checkbox"/>	Sport
* Payment Description 1	PSSA
* Payment Amount 1	\$ 70.00
<b>Add Payment</b>	
<input type="checkbox"/>	Creative and Practical Arts
<input type="checkbox"/>	Sales to Students
<input checked="" type="checkbox"/>	Other
* Payment Description 1	Easter DVD
* Payment Amount 1	\$ 5.00
<b>Add Payment</b>	
Total Payment Amount	\$ 125.00

Please select which items you would like to make a payment or donation for:

<input type="checkbox"/>	Voluntary School Contributions
<input type="checkbox"/>	Subject Contributions
<input type="checkbox"/>	Excursions
<input type="checkbox"/>	Sport
<input type="checkbox"/>	Creative and Practical Arts
<input type="checkbox"/>	Sales to Students
<input checked="" type="checkbox"/>	Other
* Payment Description 1	Statement of Account
* Payment Amount 1	\$ 125.00
<b>Add Payment</b>	